

## **EMT-B/Fire**

### **Integrated English Lessons**

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1. Pre and Post Reading Comprehension
2. Job-Related Vocabulary
3. Preparing a Business Form
4. Create a Cover Letter for a Job Resume or Application
5. Create a Resume
6. Job Interview
7. Diversity Awareness and Working with People
8. Oral Presentation

## **Health Services**

### **Integrated English Lessons**

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1. Preparing a Business Form
2. Write Professional Correspondence
3. Follow Procedures on a Skill Exercise
4. Create a Cover Letter for a Job Resume or Application
5. Create a Resume
6. Job Interview
7. Interpersonal Skills
8. Diversity Awareness and Working with People

**Automotive Technology, Building Trades, Computer Support, Electrical Trades, Heating-Ventilation-Air  
Conditioning, Vocational Preparation  
Integrated English Lessons**

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**Year 1:**

1. Pre and Post Reading Comprehension
2. Job-Related Vocabulary
3. Article/Journal Reviews
4. Follow Procedures on a Skill Exercise
5. Job Skill Demonstration
6. Create a Cover Letter for a Job Resume or Application
7. Create a Resume
8. Job Interview
9. Interpersonal Skills
10. Diversity Awareness and Working with People

**Year 2:**

1. Written Research Paper
2. Oral Presentation
3. Technical Drawing and Chart Reading
4. Preparing a Business Form
5. Write Professional Correspondence
6. Debate an Issue Relating to Area of Study
7. Review/Update Cover Letters/Resumes/Job Interview Skills