

NAME _____ DATE _____

PRINCIPLES OF BUSINESS

ETHICAL BUSINESS BEHAVIOR

Read each of the following situations. In the space provided, write your response to each situation.

1. You just had your performance review and found out you're getting a raise. You can't wait to tell someone. What should you do?
2. You know the employee at the next desk is unhappy on the job. Today at lunch you saw him with a business competitor. What should you do?
3. Your friend who moved out of state leaves a voice mail message on your office phone and asks you to call back. The message says it is not urgent. What should you do?
4. You work at a credit bureau that charges a fee to provide individuals with an updated credit report concerning their credit rating. Your friend wants to apply for a loan and asks you to give her a copy of her credit report at no charge. What should you do?