

Marketing Education Program – Blue Springs High School

EMPLOYER EVALUATION

Ms. Linda Friedel, Coordinator

Student: Klenklen, Chandler

Date: Spring 2009-1

Training Station Fazolli

Grading Period

Please return by: Mar 15, 2009

Circle the grade represents this student's performance -

A B C D F

Personal Appearance and Grooming

1	2	3	4	5	6	7	8	9
Clothes not appropriate for job. Grooming needs attention.		Dresses adequately for job Is usually adequately groomed.			Dresses well and is usually well groomed.		Always very well dressed Makes a fine appearance.	

Comments:

Job Knowledge

1	2	3	4	5	6	7	8	9
Knowledge of the job is limited.		Knowledge of job is adequate to answer most common questions.			Well informed on the job and related work.		Well informed on the job and makes the most of knowledge experience.	

Comments:

Quality of Work

1	2	3	4	5	6	7	8	9
Careless and makes frequent and repetitive errors.		Work usually passable and requires some follow-up			Usually does a good job and requires little follow-up		Consistently excellent performance. Errors are rare	

Comments:

Quantity of Work

1	2	3	4	5	6	7	8	9
Output is frequently below the required amount.		Turns out the required amount or work but seldom more.			Usually does more than is expected.		Output is unusually high. An exceptionally fast worker.	

Comments:

Customer Relations

1	2	3	4	5	6	7	8	9
Little interest in maintaining good customer relations. Irritates customers.		Occasionally irritates customers. Uses little tact and diplomacy.			Courteous and helpful to Customers. Uses tact and diplomacy.		Unusually good customer relations. Builds customer patronage.	

Comments:

Attitude Towards Co-Workers

1	2	3	4	5	6	7	8	9
Has difficulty in working with others.		Teamwork is adequate for good performance, does own share of work.			Works well with others. Meets others halfway.		Extremely effective in working with others. Goes out of the way to help.	

Comments:

Ability to Take Criticism

1	2	3	4	5	6	7	8	9
Resents criticism. Has a chip on shoulder.		Resents criticism but does the job. Occasionally flares up.			Accepts criticism and fairly even-tempered.		Accepts and uses criticism in personal development & is even tempered.	
Comments:								

Self-Confidence and Maturity

1	2	3	4	5	6	7	8	9
Is very immature. Has complete lack of self-confidence and poise.		Seems immature at times. Has little self confidence.			Is mature and shows poise and self-confidence.		Is very confident and self-assured for age.	
Comments:								

Adaptability

1	2	3	4	5	6	7	8	9
Has great difficulty in adjusting to new work and requires repeated instructions.		Requires detailed instructions in adapting to new tasks.			Can turn from one type of work to another with little time and instruction.		Leans new duties quickly and adjusts to changed conditions easily.	
Comments:								

Dependability

1	2	3	4	5	6	7	8	9
Is unreliable and will not accept the responsibility required of the job.		Accepts responsibilities but not entirely reliable.			Accepts responsibility of the job and normally can be depended on.		Accepts responsibility and is completely dependable on the job.	
Comments:								

Communication Skills

1	2	3	4	5	6	7	8	9
Poor or awkward grammar affect job performance.		Occasionally has difficulty in communicating with others.			Usually communicates effectively with others.		Communicates clearly, pleasantly, conveying spirit and enthusiasm.	
Comments:								

Motivation

1	2	3	4	5	6	7	8	9
Wastes time unnecessarily. Unable to identify work that need to be done.		Does only the obvious work.			Works steadily. Does a good day's work.		Does more than required. Has high degree of enthusiasm and interest.	
Comments:								

Attendance

Has the student's attendance been satisfactory for the requirements of the job? ____ Yes ____ No

Additional Comments:

Employer Signature _____

Date _____

Student Signature _____

Teacher Signature _____