



TRAINING AGREEMENT

Marketing Education Program - Blue Springs High School
Ms. Linda Krehbiel, Coordinator



Student _____ Training Station _____

1. The student agrees to:
 - a. To be regular in attendance and punctual to all classes and on the job.
 - b. Be loyal, properly attired and groomed, courteous and considerate of the employer, customers, and others, and do an honest day's work.
 - c. Not quit my job until the teacher coordinator and I have discussed all consequences; after discussing the resignation process, I agree to provide my employer with a written resignation that gives **at least a two-week** notice.
 - d. Carry out my training on the job in such a manner that I will reflect positively upon myself, the work release program, and my school.
 - e. Perform all related study assignments with earnestness and sincerity and to submit all assignments by the deadlines.
 - f. Keep an accurate account of my work hours (avg 15) and submit them weekly.
 - g. Maintain a payroll record and submit it every six weeks.

2. The parent/guardian agrees to:
 - a. The student's training station.
 - b. Provide transportation for the student to and from work.
 - c. Assist in promotion the value of the student's experience by cooperating with the employer and teacher when needed.

3. The teacher coordinator, on behalf of the school, agrees to:
 - a. Give systematic instruction at the school related to the student's duties and responsibilities at the training station.
 - b. Visit the student on the job at intervals for the purpose of evaluation.
 - c. Show discretion as to time and circumstances for visits.

4. The employer agrees to:
 - a. Provide the student with opportunities to learn how to do many jobs well in the business and provide an average of 15 hours per week.
 - b. Assign the student new responsibilities according to their ability and progress.
 - c. Assist the teacher to make an honest appraisal of the student's performance and progress.
 - d. Avoid subjecting the student to unnecessary hazards.
 - e. Contact the teacher concerning student dismissal from their job.

It shall be agreed that all parties in this program will not discriminate in training and/or employment opportunities on the basis of race, color, religion, gender, origin, or handicap.

We, the undersigned, agree that we have read and understand the purpose and intent of this Training Agreement.

Student _____ Employer _____

Parent _____ Teacher Coordinator _____