Directions:

Evaluate the student by checking the appropriate number to indicate the degree of competency. The rating for each task should reflect employability readiness rather than the grades given in class.

Rating Scale (0-6):

- **0** No Exposure no experience/knowledge in this area; program/course did not provide instruction in this area
- 1 Unsuccessful Attempt unable to meet knowledge or performance criteria and/or required significant assistance
- 2 Partial Demonstration met some of the knowledge or performance criteria with or without minor assistance
- 3 Knowledge Demonstrated met knowledge criteria without assistance at least once
- 4 **Performance Demonstrated** met performance criteria without assistance at least once
- 5 Repetitive Demonstration met performance and/or knowledge criteria without assistance on multiple occasions
- 6 Mastered successfully applied knowledge or skills in this area to solve related problems independently

(C) – Indicates the core competencies.

0	1	2	3	4	5	6	A. Introduction to the Hospitality Industry	Notes:
							1. Explain the history of culinary arts and the food	
							industry <i>(C)</i> 2. Explain the career hierarchy	
							2. Explain the career inerarchy	
							3. Distinguish between different levels of expertise	
							4. Distinguish between different levels of industry	
							5. Explain the complexity of opening a restaurant	
							6. Explain the purpose of uniforms	
							7. Express knowledge about new trends and the future of the food industry	
							8. Describe what is expected of food industry employees (C)	
							Explain why cooking skills must be mastered before managerial skills	
							10. Describe and demonstrate professional ethics (C)	
							11. Explain cost control measures	
							12. Demonstrate use of computers and software related to the food industry	
							13. Identify equipment commonly used in the Hospitality/ Culinary Arts industry (C)	
							14. Demonstrate an enthusiasm for the food industry (C)	
							15. Demonstrate needed organizational skills (C)	
							16. Demonstrate effective people/communication skills <i>(C)</i>	
							17. Demonstrate accomplishment of general education skills (i.e. basic math, reading, and writing) (C)	
							Other:	

0	1	2	3	4	5	6	B. Sanitation	Notes:
							1. Obtain ServSafe ® certification * (C)	
							2. Explain how and why different temperatures are used for sanitation <i>(C)</i>	
							3. Clean utensils and smaller equipment (C)	
							4. Clean standing equipment (C)	
							5. Demonstrate proper hand-washing techniques at appropriate times (C)	
							6. Demonstrate proper sanitation of the pot sink (C)	
							7. Demonstrate proper floor care, including sweeping and mopping <i>(C)</i>	
							8. Demonstrate proper storage and handling of food (C)	
							9. Demonstrate proper storage of waste (C)	
							10. Describe the dangers of cross-contamination (C)	
							Other:	

ServSafe ® is a registered trademark of the National Restaurant Association Educational Foundation (1-800-765-2122).

0	1	2	3	4	5	6	C. Safety	Notes:
							1. Explain common food allergies (C)	
							2. Explain first aid procedures (C)	
							3. Explain emergency policies (C)	
							4. Describe the appropriate emergency policies for	
							kitchen and dining room injuries (i.e. fire prevention and control) (C)	
							5. Demonstrate proper lifting techniques (i.e. prevention of back strain, etc.) (C)	
							6. Demonstrate burn prevention techniques (C)	
							7. Demonstrate cut prevention techniques (C)	
							8. Demonstrate knife usage and safety (i.e. which	
							knife to use, how to carry, and how to lay down) (C)	
							9. Demonstrate proper knife-sharpening techniques (C)	
							10. Demonstrate the proper use of Sterno	
							11. Describe the purpose and use of Material Safety Data Sheets	
							Other:	

0	1	2	3	4	5	6	D. Purchasing and Receiving	Notes:
							1. Explain First In and First Out (FIFO) storage	
							principles	
							2. Explain the purchasing process	
							3. Perform an accurate inventory of food and nonfood	
							items	
							4. Explain and demonstrate proper receiving	
							techniques	
							5. Describe the relationship between cost and	
							inventory management	
							6. Explain methods of receiving inspection of purchased goods	
							Other:	

0	1	2	3	4	5	6	E. Product Identification by Appearance and Taste	Notes:
							1. Identify cuts and/or grades of beef (C)	
							2. Identify cuts and/or grades of pork (C)	
							3. Identify cuts and/or grades of veal (C)	
							4. Identify types of poultry (C)	
							5. Identify types of seafood (C)	
							6. Identify types of starches (C)	
							7. Identify types of grains (C)	
							8. Identify types of fruits (C)	
							9. Identify types of vegetables (C)	
							10. Identify types of salad greens (C)	
							11. Identify types of herbs and spices (C)	
							12. Identify types of dairy (C)	
							Other:	

0	1	2	3	4	5	6	F. Food Preparation	Notes:
							1. Read and follow a recipe (C)	
							2. Demonstrate moist cooking (i.e. steaming, boiling,	
							poaching) (C)	
							3. Demonstrate dry cooking (i.e. grilling) (C)	
							4. Cook with fat (i.e. frying, sautéing) (C)	
							5. Cook stocks, soups, and sauces (C)	
							6. Cut meat (i.e. butchering) (C)	
							7. Demonstrate garde-manger (C)	

			5. Plan and adjust menus to meet specific dietary needs	
			6. Describe menu items in compliance with truth-inmenu guidelines	
			Other:	

0	1	2	3	4	5	6	I. Service	Notes:
							1. Properly set a table (C)	
							2. Identify the different types of service techniques	
							3.Demonstrate proper service sequence (C)	
							4. Demonstrate proper beverage service	
							5. Demonstrate proper presence and conduct (i.e. being proactive and efficient)	
							6. Identify glassware, tableware, and chinaware	
							7. Practice proper cashier duties	
							8. Practice proper cash flow (i.e. receipt, provide change, credit card service)	
							Other:	

0	1	2	3	4	5	6	J. Leadership Competencies**	Notes:
							1. Demonstrate an understanding of SkillsUSA-VICA,	
							its structure, and activities	
							2. Demonstrate an understanding of one's personal	
							values	
							3. Perform tasks related to effective personal	
							management skills	
							4. Demonstrate interpersonal skills	
							5. Demonstrate etiquette and courtesy	
							6. Demonstrate effectiveness in oral and written	
							communication	
							7. Develop and maintain a code of professional ethics	
							8. Maintain a good professional appearance	
							0 D C 1 : . 1 1 . 1 . 1	
							9. Perform basic tasks related to securing and	
-							terminating employees	
							10. Perform basic parliamentary procedures in a group	
							meeting	
							Other:	

**NOTE: These competencies are addressed in the Missouri SkillsUSA-VICA Curriculum Guide lessons