



# Perryville Pirates

## Perryville High School PBS Expectations Matrix

*Be...*

**Respectful**

**Responsible**

**Ready to Learn**

**Safe**

	<b>Classroom</b>	<b>Hallways</b>	<b>Cafeteria</b>	<b>All School Settings</b>
	Be attentive at all times. Respect self and others. Obey teacher directives. Keep hands and feet to self. Stay seated.	Greet others with manners and respect. Stay to the right during hall passing. Gently close lockers.	Have I.D./money ready. Wait your turn in line. Use conversational voice. Use good table manners. Be kind and courteous to cafeteria staff.	Respect self and others. Respect property and property of others.
	Complete and turn in work on time. Collect and complete all missed work. Be on time.	Keep locker neat. Keep hallways clean. Use appropriate language. Use time wisely.	Keep tables and floors free of trash. Stay in assigned areas. Put away your own tray.	Show good sportsmanship. Be in assigned areas. Represent your school well.
	Participate appropriately in class discussion. Turn in work that is neat and legible. Bring all materials and completed assignments to class.	Get things from locker quickly and go to class.	Make healthy food choices.	Be in assigned areas.
	Obey class rules and safety rules.	Keep hands and feet to self. Keep right and keep moving.	Keep hands and feet to self.	Obey safety rules.

\* **PBS Purpose Statement** - The purpose of our school-wide discipline plan is to enable teachers and students to work together to foster an environment that is conducive to learning.

## Classroom

vs.

## Office-Managed

### *Behaviors*

- Cafeteria Misconduct
  - Defiance
  - Disrespect to Staff
  - Dress Code Violation
  - Electronic Devices
  - General Misconduct
  - Homework
  - Inappropriate Language
  - Lying
  - Misuse of Internet
  - No ID Card
  - Out of Assigned Area
  - Poor Class Performance
  - Public Display of Affection (PDA)
  - Tardy/Tardies
  - Unauthorized use of Computer/Equipment
  - Unprepared for Class
- Aggressive Behavior/Fighting/Assault
  - Alcohol/Drugs/Tobacco
  - Attendance
  - Bus Discipline
  - Cheating
  - Disrespect to Staff
  - Driving/Parking Offense
  - Excessive Tardiness
  - Harassment/Bullying/Threatening
  - Missed Detention
  - Skipping Class
  - Theft
  - Truancy
  - Vandalism
  - Weapon

\* Depending on the nature of the incident, some classroom managed behaviors would be reported directly to the office.

# New Procedure for 2010-11

## PERRYVILLE SCHOOL DISTRICT

### Student Cell Phone/Electronic Device Notification and Procedure

The School District understands and acknowledges that cell phones are a necessity for many students and parents. However, cell phones are now creating and posing many problems for the District and for the safety of our students.

1. In the event of an emergency situation, cell phones used by students could jam the air waves and emergency personnel would not be able to make the necessary calls to address and resolve the situation quickly.
2. Use of cell phones by students in an emergency situation may cause a significant number of people to learn of the emergency and come to the school building out of concern or curiosity. This could interfere with the ability of emergency personnel to do their jobs or even get to the scene. In addition, a significant number of onlookers could interfere with the district's implementation of its emergency plan that may call for moving students to another location.
3. Cell phones frequently cause disruptions within the classroom (ringing/vibrating in class, constant text messaging, etc.) that disrupt the educational process and quality of education for our students.
4. Cell phones can be used to bully and harass; to spread false information; to make threats; to intimidate; to commit forgery; to cheat; to share inappropriate and/or illegal information such as "sexting."

For these reasons, the Perryville School District will follow and enforce the following procedures and consequences for all students regarding cell phones and other electronic communication devices such as pagers, personal digital assistants, I-Pods, cameras or personal laptops.

***Students shall not use, display or turn on electronic communication devices during the regular school day, including instructional class time, class change time, breakfast or lunch. Students should keep these items locked in their car or locked in their lockers.***

Exceptions or waivers to this restriction may be made at the discretion of teachers or administrators in the event of an emergency.

First Offense:	1 day of ASD. Electronic device to be picked up by parent only and pick-up will be after school dismissal.
Second Offense:	1 day of ISS. Electronic device locked in the school office for 5 school days. Parent to pick up after day 5.
Third Offense:	2 days of ISS. Electronic device locked in school office for 5 school days. Parent to pick up after day 5.
Fourth and Subsequent Offenses:	ISS days to be determined by administration and/or 1-180 days OSS. Electronic device locked in school office for 5 school days. Parent to pick up after day 5. Documentation in student discipline file.

\*\*Students bring these devices to school at their own risk. Perry County District #32 schools, its faculty and staff are **NOT** responsible for any damaged, missing, or stolen cell phones. If a student has a cell phone and it is damaged or stolen, schools will not utilize administrative time to investigate the incident nor will the District take any financial responsibility for the cell phone or cell phone charges.

## SWIS Office Referral Definitions

**Aggressive Behavior** – Aggressive or reckless behavior, including horsplay, which jeopardizes the health, safety, or welfare of other students or staff members.

**Alcohol** – Student is in possession of or is using alcohol.

**Attendance Problems** – Any student missing more than five (5) days of school during one semester will result in parent/guardians being notified in writing of said missed days. Additional absences can or could result in after-school detention, in-school suspension, or out-of-school suspension. Further, parents/guardians may be referred to local law enforcement authorities for possible educational neglect charges.

**Bus Discipline** – Bus transportation is a voluntary service provided by the school district. If you ride a bus, it is your responsibility to be familiar with and follow all student bus regulations. All other school rules, as described in the Student Handbook, apply while riding the bus. Any behavior on a bus, which in the judgment of the driver is detrimental to the safe operation of the bus shall be deemed misconduct, and shall be sufficient cause for disciplinary action.

**Cheating** – Making false statements/misrepresenting ones completed work.

**Defiance** – Students are expected to regard all staff members with respect and comply with any reasonable request issued by a staff member.

**Missed Detention** – Student are expected to attend their scheduled detention dates assigned by the office. Should a student miss the scheduled detention date they will be assigned two days of detention.

**Disrespect to Staff** – Directing vulgar or profane language to a school employee. This may include name calling, defiance, or hostility directed toward a teacher or school employee.

**Dress Code Violation** – Student is wearing clothing that is against school dress code guidelines.

**Drugs** – Student is in possession of or is using illegal drugs/substances or imitations.

**Electronic Device** – Student engages in inappropriate (as defined by school) use of cell phone, pagers, music/video players, cameras, and/or computers.

**General Misconduct** – Misconduct that is not covered in other ODR definitions, e.g. student wearing a hat in the building.

**Harassment/Bullying** – Use of words or actions, verbal, written or symbolic, meant to harass or injure another person; i.e. threats of violence or defamation of a person's race, religion, gender, sexuality or ethnic origin. Constitutionally protected speech will not be punished.

**Inappropriate Language** – Accidental slip, poor choice of words, non-directed verbal aggression, or inappropriate gestures.

**Late to School** – Student arrives after the start of 1<sup>st</sup> hour class (after 7:55 am).

**Out of Assigned Area** – Student is in an area that is outside designated areas.

**Public Display of Affection** – Students are expected to exercise self-control, proper judgment, and respect for the reputation of others. Inappropriate public displays of affection can be embarrassing and disrespectful to adults and other students. The school building, school grounds, or school activities are inappropriate places for public displays of affection.

**Skipping Class** – Student intentionally does not attend class or part of a class without a valid reason or excuse.

**Tobacco** – Student is in possession of or is using tobacco.

**Theft** – Theft, attempted theft or willful possession of stolen property.

**Excessive Tardiness** – Student has accrued four (4) or more tardies to one class period.

**Truancy** – Absence from school without the knowledge and consent of parents/guardians and/or the school administration.

**Vandalism** – Student deliberately impairs the usefulness of property.

**Assault** – Attempting to cause injury to another person; recklessly or intentionally placing a person in reasonable apprehension of imminent physical injury.

**Fighting** – Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

**Threatening** – Student verbally or physically places another person in fear of physical injury, harm, or law-related offense.

**Weapon** – Student is in possession of knives, or guns (real or look alike), or other objects readily capable of causing bodily harm or injury.

**Other** – Problem behavior causing this referral is not listed above. Staff using this area will specify the problem behavior observed.

**PERRYVILLE HIGH SCHOOL  
OFFICE DISCIPLINE REFERRAL**

Student \_\_\_\_\_ Grade \_\_\_\_\_ Reported by: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_  
(List Room #, Gym, Hallway, Cafeteria, etc.)

**Incident Code** - (Place a check or x by code or codes)

<input type="checkbox"/>	<b>AGRS</b> Aggressive Behavior	<input type="checkbox"/>	<b>ELEC</b> Electronic Device	<input type="checkbox"/>	<b>THFT</b> Theft
<input type="checkbox"/>	<b>ALCH</b> Alcohol	<input type="checkbox"/>	<b>GMIS</b> General Misconduct	<input type="checkbox"/>	<b>TRDY</b> Excessive Tardiness
<input type="checkbox"/>	<b>ATTD</b> Attendance Problems	<input type="checkbox"/>	<b>HBUL</b> Harassment/Bullying	<input type="checkbox"/>	<b>TRUA</b> Truancy
<input type="checkbox"/>	<b>BUSD</b> Bus Discipline	<input type="checkbox"/>	<b>HRSS</b> Sexual Harassment	<input type="checkbox"/>	<b>VAND</b> Vandalism
<input type="checkbox"/>	<b>CHEA</b> Cheating	<input type="checkbox"/>	<b>INLA</b> Inappropriate Language	<input type="checkbox"/>	<b>VAST</b> Assault
<input type="checkbox"/>	<b>DEFI</b> Defiance	<input type="checkbox"/>	<b>LATE</b> Late to School	<input type="checkbox"/>	<b>VFTG</b> Fighting
<input type="checkbox"/>	<b>DETM</b> Missed Detention	<input type="checkbox"/>	<b>OOAA</b> Out of Assigned Area	<input type="checkbox"/>	<b>VTHR</b> Threatening
<input type="checkbox"/>	<b>DISR</b> Disrespect to Staff	<input type="checkbox"/>	<b>PDA</b> Public Display of Affection	<input type="checkbox"/>	<b>WEAP</b> Weapon
<input type="checkbox"/>	<b>DRSS</b> Dress Code Violation	<input type="checkbox"/>	<b>SKIP</b> Skipping Class	<input type="checkbox"/>	<b>OTHER</b> Other
<input type="checkbox"/>	<b>DRUG</b> Drug	<input type="checkbox"/>	<b>TBCO</b> Tobacco	<input type="checkbox"/>	

**Description of Incident:**

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**Possible Motivation:**

<input type="checkbox"/>	<b>Obtain Peer Attention</b>	<input type="checkbox"/>	<b>Avoid Tasks/Activities</b>	<input type="checkbox"/>	<b>Don't Know</b>
<input type="checkbox"/>	<b>Obtain Adult Attention</b>	<input type="checkbox"/>	<b>Avoid Peer(s)</b>	<input type="checkbox"/>	<b>Other</b>
<input type="checkbox"/>	<b>Obtain Items/Activities</b>	<input type="checkbox"/>	<b>Avoid Adults</b>	<input type="checkbox"/>	

**Others Involved:**

<input type="checkbox"/>	<b>None</b>	<input type="checkbox"/>	<b>Peers</b>	<input type="checkbox"/>	<b>Staff</b>	<input type="checkbox"/>	<b>Teacher</b>	<input type="checkbox"/>	<b>Substitute</b>	<input type="checkbox"/>	<b>Unknown</b>	<input type="checkbox"/>	<b>Other</b>
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**Action Code**

<input type="checkbox"/>	<b>BUSS</b> Bus Suspension	<input type="checkbox"/>	<b>ISS</b> In School Suspension	<input type="checkbox"/>	<b>PCON</b> Conference/Parent
<input type="checkbox"/>	<b>CONF</b> Conference/Principal	<input type="checkbox"/>	<b>OSS</b> Out-of-School Suspension	<input type="checkbox"/>	<b>LTR</b> Letter/Form to Parents
<input type="checkbox"/>	<b>LUND</b> Lunch Detention	<input type="checkbox"/>	<b>ASD</b> After-School Detention	<input type="checkbox"/>	<b>OTHR</b> Other

**Action Taken:**

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**Office Communication with Parents:**

<input type="checkbox"/>	<b>Date</b>	<input type="checkbox"/>	<b>Conference</b>	<input type="checkbox"/>	<b>Letter</b>	<input type="checkbox"/>	<b>Phone</b>	<input type="checkbox"/>	<b>E-mail</b>
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**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Administrator:** \_\_\_\_\_ **Date:** \_\_\_\_\_