Change of Schedule Request

Name of Student	Date	Grade
Parent Signature		
Contact Number		
Drop (class name)		
Reason		
	Office Use Only	
	Approved	
	Not Approved	
Notes:		
Counselor Signature		
	Change of Schedule Request	
Name of Student	Date	Grade
Parent Signature		
Contact Number		
Add (class name)		
Drop (class name)		
Reason		
	Office Use Only	
	Approved	
	Not Approved	
Notes:		
Counselor Signature		