- Prepare all paperwork correctly
- Know that the client record is a legal document
- Know the lines of authority
- Do only those things that you have been trained to do
- Unless reporting abuse or neglect, do not discuss a client with others not involved in the client's care

## **Chapter Review**

- 1. What rights does the client who is receiving care have?
- 2. Who should be notified if abuse, neglect, or exploitation is suspected?
- 3. What information is needed when reporting abuse, neglect, or exploitation?
- 4. What are the ethical and legal responsibilities of an In-Home Aide?