Career Web Site Overview

GOAL: Create an interactive Web site on careers, with emphasis on careers in desktop publishing (DTP) and multimedia (MM) to be navigated by users.

Measurable Learner Objectives	Crosswalk to Show-Me Standards	Instructional Activities	Assessment
Use organizational tools to plan multimedia products (e.g., storyboarding, outlining, branching). A19	1.8, 2.7	Create an interactive Web site that allows the users to investigate careers in general and desktop publishing and multimedia career opportunities in	Use the <i>Career Web Site</i> assessment to evaluate the Web site on careers for layout and design, color usage, graphics, length of page(s), ease of
Download files (e.g., graphics, sound, video, animation). A11	2.7	specific. Locate sites on careers in general and desktop publishing and	navigation, inclusion of required information and accuracy (free of
Design a Web page with text, graphics, and tables. F7	1.4, 1.6	multimedia careers specifically, personality types, and learning styles to use as links on the site. The Web	errors). The assignment will be evaluated for characteristics of being creative, attractive, distraction free,
Apply external media (e.g. text, images, sound). F10	1.4, 1.6	site should include bulleted and numbered lists, marquee and scrolling	effective, understandable, labeled, and logically arranged information.
Apply object linking in multimedia products. C12 Import graphics. C4	1.4, 1.6	text, animated gifs, an e-mail link, internal and external links, targets to	logically arranged information.
Evaluate file size as it relates to the Internet. F12	1.4, 1.6, 1.8	move within pages, page modified date, and a form for feedback. The	
Create hyperlinks (internal and external). F8	1.4	site should also follow design strategies for layout, color usage,	
Proofread and correct multimedia documents. A14	CA1, 2.2	background, graphics, and length (more than one page for the site is highly recommended). The site	
Identify career/self-employment opportunities in desktop publishing. A12 (DTP)	CA3, 1.10	should also be creative, easy to navigate, and error free. Practice	
Identify career/self-employment opportunities in multimedia. A 17 Manage Files. A7	CA1, 2.6 1.4, 2.7	good file management.	

Activity originally developed by Darla Brocksmith; adapted and used with her permission.

Multimedia Career Web Site Overview

Career Web Site Teaching Points

Overview

Persons who investigate their personality, interests, learning styles, and resources to determine their potential and abilities will better understand the career options available and their career match. Much of the information to explore career development can be obtained on the Web. This assignment allows a student to locate Web sites on careers in general and desktop publishing and multimedia careers in specific, personality types, and learning styles to be used as links in the development of a Career Web Site.

Content Review

Review and/or demonstrate the following as needed:

- 1. Creating hyperlinks (both internal and external) and an e-mail link
- 2. Using targets on a Web page
- 3. Inserting and manipulating an image on a Web page
- 4. Applying backgrounds and using Web-friendly colors
- 5. Using horizontal lines, tables, bullets, and listings on a Web page
- 6. Inserting a marquee or scrolling text
- 7. Using animated images
- 8. Creating and using a feedback form with different boxes
- 9. Using documentation on a Web site
- 10. Using the Internet for research
- 11. Using multiple pages on a Web site (length)

Activity Preparation

Show and discuss with the students examples of good and poor Web page design and layout.

Discuss how to conduct research on career information, self-assessment career and personality tools, and other career resources using the Internet.

Discuss and demonstrate background, Web-friendly color, text, graphics, and animations on a Web site.

Discuss and demonstrate the use of lines, tables, bullets, and listings in the organization of information on a Web site.

Discuss organizational tools for Web site development (e.g., storyboarding, outlining, branching).

Discuss and demonstrate the use of a marquee and scrolling text.

Discuss and demonstrate creating links (internal and external), targets, an e-mail link, page documentation, and a feedback form for a Web page and a Web site.

Brainstorm categories to be used for the organization of a career Web site and appropriate layout and design techniques.

Discuss and demonstration how to create a form for feedback in a Web site.

Discuss the length of pages on a Web site.

Resources

Supplies needed for the activity:

Computer
Internet access
Web editing software or a way to enter HTML code (Notepad)
Computer and projection equipment to view Web sites

Web sites (and/or key words to use for search):

The following Web sites provide career assessment tools:

http://www.jobhuntersbible.com/counseling/counseling.shtml

Several career assessment and personality tools:

The Princeton Review Quiz (also called the Birkman Method) consisting of 24 questions.

The Career Interests Game—Exercises in color with career links.

The Career Key—This site also provides information on education beyond high school.

NOTE: Clicking on a career area of interest in the above tools link to the job title found in the *Occupational Outlook Handbook*.

http://www.schoolfinder.com/careers/3step1.asp

Consists of an 80-item questionnaire; you must register to complete the questions. *Do not request the long report because of cost*. Click on a career area, and information similar to the *Occupational Outlook Handbook* will appear. A school listing will also be provided; schools are located in Canada (some even have e-tours).

http://www.myfuture.com/career/interest.html

Contains a 60-question career assessment and a 70-item personality test.

The Career (Work Interest) Quiz: The career options link to armed forces sites and compare civilian job titles to military job titles by responsibilities and requirements.

The Personality Quiz: A preliminary report is provided, but a more extensive reports costs approximately \$14.95. A listing of famous people who have similar personality types are also available at this site.

http://www.personalitytype.com

Upon completion of this quick personality quiz, a job listing will be provided.

The following Web sites link to the *Occupational Outlook Handbook* and similar sources:

http://stats.bls.gov/oco/

Bureau of Labor Statistics: The *Occupational Outlook Handbook* (OOH) has information on almost every job performed in the United States as well as in other countries. It provides great detail on outlook for the future as well as information on the current job market and salaries.

http://www.works.state.mo.us

Missouri Works: Missouri Works indicates what is happening in Missouri and also provides links to similar information as that found in the OOH and the *Dictionary of Occupational Titles*.

http://www.acinet.org/acinet/

America's Career InfoNet: Using this site, go to Career Exploration then View Career Videos to learn more about nearly 300 selected occupations or see if the Career Videos link is available on the homepage, download real player (free) if needed. The videos are also closed-captioned.

America's Career InfoNet can also be used to locate career information for self-assessment. NOTE: Most instruments have fees.

http://keirsey.com

Information about the Myers-Briggs personality assessment and the results – information about careers

http://www.joinwow.org

World Organization of Webmasters

Key words: career, Occupational Outlook Handbook, personality inventory, self-assessment

Books, articles, and other resources:

Barksdale, K., & Stubbs, T. (2003). *Web design basics*. Boston, MA: Thomson Course Technology.

- Bishop, S. (2001). *Macromedia Dreamweaver 4—Illustrated introductory*. Boston, MA: Thomson Course Technology.
- Carey, P. (2003). *New perspectives on creating Web pages with HTML and Dynamic HTML.* Boston, MA: Thomson Course Technology.
- Hart, K., & Geller, M. (2003). *New perspectives on Macromedia Dreamweaver MX—Introductory*. Boston, MA: Thomson Course Technology.
- Shelly, G. B., Cashman, T. J., & Kosteba, L. (2002). Web design introductory concepts and techniques. Boston, MA: Thomson Course Technology.
- Solomon, A. W. (2004). *Introduction to multimedia*. Columbus, OH: Glencoe (McGraw-Hill).
- Towers, J. T. (2004). *Dreamweaver MX for Windows and Macintosh, student edition*. Berkley, CA: Peachpit Press (Pearson Education).

Career Web Site

Assignment

Activity Preparation and Assignment

Create a Web site that allows users to investigate careers in general and desktop publishing and multimedia careers in specific. The site should also have links for users to investigate their personalities and assess their potential and abilities for various careers. Create a folder entitled [insert your name] Career Web Site to hold all files. Follow the steps/directions below for the development of your Web site:

- 1. Locate and research sites on:
 - a. Careers in general and DTP/MM careers in specific. Write brief notes about the contents of each site and ways to use each.
 - b. Personality types and learning styles. Write brief notes about the contents and/or directions on how to use or maneuver the sites.
- 2. Plan and/or design the layout of your Web site using an organizational tool (e.g., storyboarding, etc.); submit your plan with assignment.
- 3. Use bulleted and numbered lists for the site.
- 4. Use at least two tables for the layout of information on the site (or the entire site could use tables) and at least two horizontal lines.
- 5. Have a marquee and scrolling text on the site.
- 6. Create links to sites on career information, personality types, learning styles, and e-mail. Have at least one graphic which is a link.
- 7. Use internal links to navigate within a Web page.
- 8. Use targets to maneuver up and down the Web page.
- 9. Apply at least two appropriate animations on the site.
- 10. Create a form for feedback to be used on the site.
- 11. Use appropriate design strategies for color usage, background, graphics, and page length.
- 12. Use documentation of creation and modification date of site.
- 13. Proofread and correct all errors.

- 14. Test the Web site in several engines to determine ease of navigation and appearance.
- 15. Submit the Web site on a disk or source determined by the instructor and/or post on the Web.
- 16. Submit a print screen of the project folder in Details view.

Resources

Web sites (and/or keywords to use for search):

http://keirsey.com

The Keirsey Temperament Sort II has 70 questions and a good overview and is similar to Myers-Briggs, except no cost.

http://stats.bls.gov/oco/

Bureau of Labor statistics: The Occupational Outlook Handbook (OOH) or hard copy from the library.

http://www.joinwow.org

World Organization of Webmasters site

Key words: career, Occupational Outlook Handbook, personality inventory, self-assessment

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Career Web Site

Assessment

Criteria	Outstanding	Sufficient	Some Success	Little Success
Planning and Organization (10)	10-9	8-6	5-3	2-1
☐ Main points/purpose evident	All criteria evident	Three criteria	Two criteria	One criterion
☐ Main points/purpose supported by details	and correct	evident and correct	evident and correct	evident and correct
☐ Organized logically				
☐ Organizational tool used and submitted				
Research (10)	10-9	8-6	5-3	2-1
☐ All categories researched	All criteria evident	Three criteria	Two criteria	One criterion
☐ Careers in general	and correct	evident and correct	evident and correct	evident and correct
□ DTP/MM careers				
□ Personality				
☐ Learning styles				
Research (10)	10-9	8-6	5-3	2-1
☐ Quality and quantity of data				
☐ Sufficient research conducted on each category				
☐ Sources properly documented				
☐ Each category is well developed				
Navigation (10)	10-9	8-6	5-3	2-1
☐ Links operate as expected	All criteria evident	Four criteria	Three criteria	Two or less criteria
☐ Internal hyperlinks	and correct	evident and correct	evident and correct	evident and correct
☐ External hyperlinks				
☐ E-mail link				
□ Targets				
☐ Graphic as a link (1 or more)				
Visual Attributes (10)	10-9	8-6	5-3	2-1
☐ Present, appropriate, and operates	All criteria evident	Three criteria	Two criteria	One criterion
□ Images	and correct	evident and correct	evident and correct	evident and correct
☐ Appropriate backgrounds and color usage				
☐ Horizontal lines (2 or more)				
☐ Animated GIF (2 or more)				

Student	Due Date	Date Submitted
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Criteria	Outstanding	Sufficient	Some Success	Little Success
Organizing Information (10) ☐ Tables (2 or more) ☐ Bulleted and numbered listing (1 or more each) ☐ Marquee and scrolling text (1 each) ☐ Feedback form (1)	10-9 All criteria evident and correct	8-6 Three criteria evident and correct	5-3 Two criteria evident and correct	2-1 One criterion evident and correct
Proofreading and Editing (10) ☐ Text edited to short clauses/phrases where appropriate ☐ Text reflects correct grammar, punctuation, spelling and word uses	All errors corrected, one clause/phrase needs improvement	8-6 One error remains, two clauses/phrases need improvement	5-3 Two errors remain, three clauses/phrases need improvement	2-1 Three or more errors remain, four or more clauses/phrases need improvement
Creativity (10) ☐ Original, creative, and catches and holds viewers' interests	10-9	8-6	5-3	2-1
Documentation (2) ☐ Site creation and modification dates provided and updated	Yes = 2	XXXXXXX	Partial = 1	No = 0
Print Screen (2) ☐ Submitted in Details view	Yes = 2	xxxxxxx	XXXXXXX	No = 0
Subtotal				

Total Points =