

Quiz _____/35 points _____%

1. (4pts) what is a “dummy”
2. (4pts) What is a “signature”
3. (4pts) What is the purpose of a job jacket?
4. (2pt) what is the term that refers to the production steps taking before printing?

5. (2pt) This is the pushing out or extension of pages on the outer edge of a saddle stitched book, caused by the greater thickness of the spine. _____
6. (2pt) _____ is a guide for determining how images on a signature will be laid out to meet folding, trimming, and bindery requirements.
7. (2pt) _____ The side of the flat that enters the press and is held by the mechanical fingers of the press gripper.
8. (3pts) List the three types of press layouts commonly used in the industry
_____, _____, _____
9. (1pt) The layout of various sizes and shapes of copy on a page in preparation for the photographic process is _____.
 - a. prepress
 - b. signatures
 - c. imposition
10. (1pt) _____ is a file format that can be read by almost anyone who has a computer. It is universal and independent of the software where artwork is created.

Turn the page

Label the Folding Dummy with these parts of the signature:

Gutter	Head	Saddle Edge	Signature Mark	Closed edge
Thumb Edge	Foot	Folio	Closed head	Open edge

