

Name: _____

Occupational Therapy Aide

Directions:

Evaluate the student by entering the appropriate number to indicate the degree of competency. The rating for each task should reflect employability readiness rather than the grades given in class.

Student Rating Scale:

- 0 No Exposure** – no experience/knowledge in this area
- 1 Knowledge Received** – area is understood
- 2 Limited Skill** – has exposure, but additional training and supervision is required
- 3 Moderately Skilled** – limited training and supervision may be required, but progress is being made
- 4 Skilled** – no additional training is required; the competency has been mastered and knowledge can be transferred to other applications

0	1	2	3	4	A. Explore the Field of Occupational Therapy	Notes:
					1. Explain the difference between occupational therapy and physical therapy	
					2. Identify occupational therapy team members	
					3. Identify team members related to occupational therapy (e.g., speech, physical therapy, social worker, and recreational therapist)	
					4. Identify common employment sites and settings	
					5. Identify common conditions and impairments	
					6. Follow the chain of command	
					7. Identify post-secondary opportunities in occupational therapy	
					Other:	

0	1	2	3	4	B. Demonstrate Basic Client Care	Notes:
					1. Display empathy to pain, loss, and disability	
					2. Maintain client confidentiality	
					3. Maintain client privacy	
					4. Differentiate between ethical / unethical decisions and legal / illegal actions	
					5. Respond appropriately to the client with sensory deficits	
					6. Follow body substance precautions	
					7. Manage lines, tubes, and bags (e.g., intravenous and subclavian)	
					8. Reposition a displaced nasal cannula or oxygen mask	
					9. Assist the client with toileting (e.g., bedpan and urinal)	
					10. Describe what activities of daily living (ADLs) include	
					11. Assist the client with ADLs	
					Other:	

0	1	2	3	4	C. Assist with Client Mobility	Notes:
					1. Identify good body mechanics	
					2. Assist with a stand and pivot transfer (e.g., client assisted and unassisted)	
					3. Assist with a swing transfer	
					4. Assist with a sliding board transfer	
					5. Assist with a sliding transfer from the gurney to the treatment table	
					6. Assist with a three-person carry transfer	
					7. Assist with a two-person carry transfer	
					8. Assist with a mechanical lift transfer	
					9. Identify positioning devices	
					Other:	

0	1	2	3	4	D. Assist with Occupational Therapy Skills	Notes:
					1. Assist the client to the head of the mat	
					2. Assist with the supine position for treatment	
					3. Assist with the side-lying position for treatment	
					4. Assist with the prone position for treatment	
					5. Assist with draping the upper extremities for treatment from the sitting position	
					6. Assist with draping the upper extremities for treatment from the supine position	
					7. Assist with draping the lower extremities for treatment	
					8. Assist with draping the back for treatment	
					9. Set up equipment used in treatment	
					10. Take down equipment used in treatment	
					11. Identify adaptive equipment	
					12. Assist with upper-extremity range of motion exercises	
					13. Assist with lower-extremity range of motion exercises	
					13. Assist with functional mobility (e.g., walker, crutches, cane, and gait belt)	
					Other:	

0	1	2	3	4	E. Maintain the Treatment Area	Notes:
					1. Restock linens and supplies as needed	
					2. Follow precautions when using cleaning supplies	
					3. Prepare the treatment area	
					4. Return the equipment to the storage area	
					5. Perform routine cleaning and maintenance of equipment	
					6. Clean the whirlpool or full body tank	
					Other:	

0	1	2	3	4	F. Communicate Effectively	Notes:
					1. Use appropriate medical terminology and abbreviations specific to occupational therapy	
					2. Identify documentation requirements	
					3. Discuss cultural differences in the community	
					4. Identify effective telephone techniques	
					5. Fill out a message slip	
					6. Greet clients and visitors with enthusiasm	
					7. Use appropriate communication with team members	
					Other:	