PowerPoint Presentation In Progress

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| **Power Point Presentation Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
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**Group members:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **CATEGORY** |  | **RESPONSIBILITIES** |
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| Content |  | The information we gave was interesting or important to others. |  |
|  |  | We were well informed about our topic. |  |
|  |  | We included reliable, factual information. |  |
|  |  | We added supportive detail to the main point(s). |  |
|  |  | We utilized my prior projects for support. |  |
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| Organization |  | We organized ideas in a logical way. |  |
|  |  | The information and arguments/details were easy to understand. |  |
|  |  | We stayed focused and did not get off the topic. |  |
|  |  | The introduction included a clear statement of the main point(s). |  |
|  |  | The body of the presentation contained supportive details about the main point(s). |  |
|  |  | We included a strong conclusion was present. |  |
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| Visual Aids  And Technology Use |  | Pictures and graphics improved the presentation or reinforced main points. |  |
|  |  | Pictures, graphics and their placement were creative. |  |
|  |  | Presentation was attractive. |  |
|  |  | Letters and fonts were easily viewed and read by the entire audience. |  |
|  |  | Slides contained no spelling or grammatical errors. |  |
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| Delivery |  | We maintained eye-contact most of the time. |  |
|  |  | We spoke to the entire audience, not just one or two people and  everyone could hear us. |  |
|  |  | We didn't speak too fast or too slow. |  |
|  |  | We used standard grammar. |  |
|  |  | We used my notes but I did not read directly from them. |  |
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| Resources |  | We used resources that addressed the topic. |  |
|  |  | We used authentic print resources. |  |
|  |  | We used interviews with others as a resource. |  |
|  |  | We used our own words in the speech; we didn't copy all the words. |  |