## NCM – Decision Points Checklist

Mentor:	Protégé	
To be completed at first meeting – Turned in at the Workshop		
Use this worksheet as a guide to develop the Individual Mentoring Plan.		
TASKS	DECISIONS	
What channel of		
communication is the most		
preferred (phone, person-to-		
person, e-mail)?		
What time(s) in your		
schedule will be the most		
opportune for		
communicating?		
communicating.		
Do you have all the		
necessary contact		
information (phone, fax,		
home phone, e-mail,		
directions to school)?		
How often will you		
meet/communicate to discuss		
necessary issues and review		
progress on experiences?		
Where will you meet when		
meeting in person?		
Who will be the initiating		
party in the mentoring		
process?		

What are the main concerns of the protégé about his/her comprehensive guidance program?	
What are the main concerns the protégé has about implementing the guidance curriculum based on the comprehensive guidance content standards? (These include: academic development, career development, and personal- social development.)	
What are the main concerns the protégé has about implementing the Individual Planning component? (Assisting all students with planning, monitoring, and managing their own learning as well as their personal and career development.)	
What are the main concerns the protégé has about the Responsive Services component? (Individual counseling, crisis counseling, consultation, small group counseling, referral counseling.)	
What are the main concerns the protégé has about the Systems Support? (Program evaluation, time on task, professional development.)	

What are the main concerns the protégé has about his/her certification?	
What resources does the protégé need for full implementation of the comprehensive guidance program?	
What resources does the protégé have for completing the structured experiences?	
Identify strategies for positioning the guidance counselor and the program for greatest effectiveness within the school and the community (i.e., counselors, fellow counselors, administrators, parents, employers, etc.).	
What assistance is needed from DESE or the counseling community in addition to the assistance of the mentor?	