

Marketing Class Starter

Name: _____

Marketing Yourself with a Resume

Using the website: <http://effectiveresume.net/> answer the following questions. Save to your student network (H:) on the Windows side or save to your flash drive on the MAC side. Submit via Class Jump to your instructor for points.

1. How many seconds does it take for your resume to make a good first impression?
2. What is an appropriate length for a resume?
3. An effective resume is _____ with _____, brief statements of _____, and bulleted points for emphasizing _____.
4. What is the rule of fonts for a resume:
5. Describe a Job Resume Objective
6. Should you mention salary on a resume?
7. Will spell check be sufficient to proof your document? Explain: