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OBJECTIVE

I am seeking a challenging position in a collaborative and creative environment, where I will be allowed to work on a variety of different projects.

SUMMARY OF EXPERIENCE

3 years of combined experience as a graphic designer.
2 years as a sales associate for a major department store.
6 years as a dance and gymnastics instructor /coach for children between the ages of 2 and 18.

EDUCATION

Columbia College - Columbia, MO
Bachelors of Science in Graphic Design – May 2008
GPA: 3.426
Minor in Marketing – May 2008

Internship and training at Soda Pop Graphics in Kansas City, MO-May 2007-August 2007

EMPLOYMENT

ORSCHELN FARM & HOME – *Graphic Coordinator – October 2008 – Present (full time)*

Responsibilities: Design, layout and prepare final art for sale flyers, catalogs, brochures and other advertising materials as assigned. Gather text and photos for flyers and other print jobs. Contact vendors/buyers for missing art and product information. Take product photos when not available from vendor. Assure all art is print ready, outline, scan, clean up, etc. Produce and send newspaper/publication ads. Assist with summer photo shoot. Work with outside printing vendors.

SODA POP GRAPHICS – *Graphic Designer I – August 2007 – Present (part-time/freelance)*

Responsibilities: Designing and creating branding materials, brochures, envelopes, letterheads, CD's, business cards, banner ads, e-mail creatives and website designs for a variety of clients all across the United States. All ideas are required to be original, professional and built upon specific client needs. This job encourages my personal creativity to be a number one key element.

MOBERLY GYMNASTICS ACADEMY – *Instructor / Coach – August 2000 - 2004, October 2008-Present (part-time)*

Responsibilities Included: Providing instruction and assistance to children between the ages of 2 and 18 on various gymnastics skills. I would lead classes and develop lesson plans for beginners, intermediate, and advanced students. Duties also included assuring that the students' experience was safe and fun.

UMB BANK – *Teller I – July 2008 – October 2008 (full-time)*

Responsibilities: Paying and receiving cash, money orders, and official checks. Interpreting customer needs and suggesting appropriate bank products and services while striving to provide an unparalleled customer experience.

KOHL'S DEPARTMENT STORE – *Sales Associate – October 2006 to May 2008 (part-time)*

Responsibilities Included: Assisting customers on all levels and ensuring that my department was kept clean and up to the regulated standards. I was also a cashier and at times would assist with unloading freight when necessary.

FAMILIAR SOFTWARE & ADDITIONAL SKILLS

iMovie	Adobe Photoshop	Dreamweaver
Final Cut Express	Adobe Illustrator	Microsoft Word/Excel
Online Advertisement Knowledge	Adobe InDesign	

